



JOB DESCRIPTION LAUNDRY

Overview:

This position must provide a supply of clean, disinfected linens for use in the individual homes at all times. They are to keep residents' clothing clean and washed in a manner, which will preserve color and fabric, and avoid contamination and spreading of bacteria. They will also keep linens and clothing washed, dried, ironed, folded and stored in designate areas on a daily basis, as well as to keep laundry area and equipment clean.

The laundry person may be required to perform tasks, which involve exposure to visible blood contamination or reasonably anticipated blood contamination. He/she must be knowledgeable about OSHA Blood-borne Pathogen Standard and Quail Creek Nursing Centers Exposure Control Plan for Blood-borne Pathogens and must follow the required procedure for handling, cleaning, disposing, or moving of objects/materials and the clean-up of blood, infectious materials, or body fluids containing blood. This position must also be able to read and understand the English language.

Physical Requirements:

This position demands good physical and mental health. The Laundry personnel will be required to lift, carry, walk, sit, push, pull and work a flexible schedule. The Laundry personnel must be able to move continuously during work hours. Must be able to lift and/or carry 50 to 75 pounds.

Duties:

- May be required to handle heavy loads with or without assistance.
- Must comply with Blood-borne Pathogen Exposure Control Policy when applicable.
- Must work in hot and damp environment.
- Must work with various cleaning chemicals and solutions and comply with EPA and OSHA regulations and other safety policies of Elmbrook Management Company.
- Must be qualified to operate various kinds and types of laundry equipment safely and properly.
- Must take full responsibility of laundry service.
- Must keep separate linen carts for transporting of soiled and clean linens.
- Must keep contaminated linens that have been removed from beds of patients who have a possible infectious condition in separate double bags, plainly marked. These items will be laundered and disinfected separately.
- Will use germicidal agents and bleaching agents on all linens.
- Will not wash residents' clothes in strong bleach.
- Will keep equipment and laundry area clean.
- Will report repairs and equipment problems immediately to your supervisor.
- Will report needed supplies to supervisor, before running out.
- Will follow all clean linen procedures including drying, ironing, folding and storing all laundry in linen closets and designated areas by designated persons.
- Will report all grievances to Administrator

Employee Signature